



**Janice Morris, CSC
SUPERIOR AND STATE COURTS CLERK
ROCKDALE JUDICIAL COURT**

Name:		Phone:		Summons Date:
Street Address:	City:	State:	Zip:	Juror Reference #:

TRIAL JURY SERVICE AFFIDAVIT

- I hereby affirm that I am **70 years of age or older**. I have attached a copy of my ID as proof of same. I request that the Clerk of Courts remove my name from the list of eligible jurors. **O.C.G.A. §15-12-1.1(b).**
- I hereby affirm that I am **not a resident of Rockdale County**. I have attached a copy of my driver's license with my current address or other proof indicating my current address. **O.C.G.A. §15-12-1.1(a)(1).**
- I hereby affirm that I am a **full-time student** at a college, university, vocational school, or other post-secondary school and am currently enrolled in classes. I request to be excused from jury duty during the time that I am attending classes. I have attached proof of my current enrollment. **O.C.G.A. § 15-12-1.1 (a)(2).**
- I hereby affirm that I am a **military service member or spouse of a service member** on ordered military duty in service to the United States that requires service member/spouse to be at least 50 miles from his/her home I have attached proof of active military status. **O.C.G.A. § 15-12-1.1(c)(2).**
- I hereby affirm that I am the **primary teacher in a home study** program and that I have no reasonable alternative for the children in the program. I have attached a copy of my Declaration of Intent to utilize a Home School Study Program. **O.C.G.A. § 15-12-1(a)(4).**
- I hereby affirm that I am the **primary caregiver of a child** six or younger. I have **active care and custody** of said child and have no reasonable alternative childcare available to me. Child's date of birth _____. **O.C.G.A. § 15-12-1.1(a)(3).**
- I hereby affirm that I am the **primary unpaid caregiver of a person over the age of six** with such physical or cognitive limitations that he/she is unable to care for himself/herself and cannot be left unattended. I have attached a statement from the physician supporting the need for care. **O.C.G.A. 15-12-1.1(a)(5).**
- I hereby affirm that I have a **documented permanent disability** that would prevent my attendance for jury service. I have attached a statement from a physician which states such a disability. **O.C.G.A. § 15-12-1.1(a)(1).**
- I hereby affirm that I am a **convicted felon** who has not had his/her civil rights restored. **O.C.G.A. § 15-12-40.**
- I hereby affirm that I am **not a US citizen**. I have attached a copy of my documentation. **O.C.G.A. § 15-12-4(b).**
- I hereby request to be excused from jury service during my attendance as a **legislator in the General Assembly**. **O.C.G.A. § 15-12-2.**
- I hereby affirm that I had scheduled a vacation, business meeting, or doctor's appointment prior to receiving my jury summons and cancellation would impose financial or medical hardship. I request that my jury service is deferred/rescheduled to a later date.
- Other request for excusal: _____

(Request under this option must be submitted to the Judge for a decision.)

Sworn and subscribed before me this _____ day of _____, 20____.

This the ____ day of _____, 20____

Juror's Signature: _____

Notary Public/Deputy Clerk Signature

DISPOSITION:

- GRANTED.** The juror is excused from jury service.
- GRANTED.** The juror is deferred from jury service to the next available jury date.
- DENIED.** The juror shall report for jury service per summons.

_____, JUDGE

INSTRUCTIONS

Please provide the documents listed to enable us to process your request for inactivation, disqualification, excusal or deferral. Your request cannot be processed without all required documents.

- **Over age 70** – Provide a completed Jury Service Affidavit with a copy of your ID.
- **Nonresident** – Provide a completed Jury Service Affidavit and attach proof of residence change (New driver's license, lease, utility bill, etc.)
- **Full-time student** – Provide a completed Jury Service Affidavit with proof of current enrollment in school (Enrollment Verification Form, Class Schedule, or Letter from Registrar)
- **Military** – Provide a completed Jury Service Affidavit and attach proof of active military status (Military orders, Letter from Commanding Officer, etc.)
- **Homeschool** – Provide a completed Jury Service Affidavit and attach your current Declaration of Intent
- **Caregiver of child age 6 and under** – Provide a completed Jury Service Affidavit and indicate the child's date of birth
- **Unpaid caregiver of person over age 6** – Provide a completed Jury Service Affidavit and attach a letter from the patient's doctor indicating that they need you as a caretaker for their condition.
- **Medical** – Provide a doctor's excuse that is specific to your inability to perform jury service. It can be a temporary or permanent medical condition as indicated by your doctor.
- **Individual who has been convicted of a felony and whose civil rights are not restored** – Provide a completed Jury Service Affidavit with a copy of your ID. Indicate the state in which the felony occurred.
- **Non-Citizen** – Provide a completed Jury Service Affidavit with a copy of your Permanent Resident Card, Work Authorization Form, etc.
- **Legislator in the General Assembly** – Provide a completed Jury Service Affidavit.

YOUR AFFIDAVIT MUST BE NOTARIZED!

You may submit your Jury Service Affidavit and any required documentation in several ways. Please direct mail and faxes to the attention of the Jury Clerk.

In person or by mail:

Rockdale Clerk of Superior/State Court
922 Court Street, Room 200
Post Office Box 937
Conyers, GA 30012

By email: jury@rockdalecountyga.gov
By fax: 770-278-8953 or 770-278-7921